



# HOST INFORMATION SHEET

**LEAGUE OPERATORS:** Please read, review and leave this information sheet with each Host Location owner or manager.

1. The League transforms formerly slow nights into profitable nights. Host Locations constantly report increases in traffic and sales on League nights.
2. The League is free to Host Locations.
3. Host Location owners enjoy having no obligation in administration or operation of the League.
4. The League Operator communicates directly with Team Captains - not Host Location owners - regarding issues concerning rules, rulings and protests. Host Location owners should NOT act as the spokesperson for their teams.
5. Host Location owners should understand and agree that League Operators are ultimately promoting the establishment's business, and the Host Location owner does not pay or reimburse the League Operator in any way. A positive and cooperative relationship between the League Operator and the Host Location owner is necessary for the smooth operation of the League. Every sports league must expect a certain number of disagreements and emotional disputes, but Host Location owners should not become involved, instead they should support the rulings and decisions of the League Operator.
6. If Host Location owners are not satisfied with the League Operator's performance, they should: **First** - Contact the League Operator and attempt to resolve any problems that exist; then **Second** - Contact the American Poolplayers Association (APA) at:

**AMERICAN POOLPLAYERS ASSOCIATION**  
**1000 LAKE SAINT LOUIS BLVD., SUITE 325**  
**LAKE SAINT LOUIS, MO 63367**  
**(636) 625-8611**  
**[www.poolplayers.com](http://www.poolplayers.com)**

The APA is the highest authority in the League. In order for the League to work, the APA's decisions must be final.

7. The Host Location owner can demand the removal of Leagues from their establishment at any time, and without notice.
8. Host Location owners will benefit most from recruiting numerous average teams rather than one or two excellent teams. The object for Host Locations is to increase traffic - not necessarily to have a winning team.
9. The primary difference between our Leagues and others is that our Leagues are designed to appeal to large numbers of average players rather than the few better players. The APA's objective is to encourage Host Locations to have as many teams as possible (based upon table capacity) rather than just 1 or 2 good teams. We discourage Host Locations from offering favors to players or teams, or to subsidize players or teams. These favors could include, but are not limited to: Payment of annual or weekly dues or any part thereof, free tables, free drinks, etc. **PLAYER SOLICITATIONS ARE NOT CONDONED BY THE APA AND MAY LEAD TO SUSPENSION OF A HOST LOCATION'S STATUS AS AN OFFICIAL HOST LOCATION.** Members of other league organizations (bowling, tennis, golf) pay their own way - our members should do the same.
10. An exception to #9 above, Host Locations are encouraged to offer "special sale" and other "one time" inducements to get NEW TEAMS. For example, offer a player a free APA membership if they organize a new team. **THIS IS A MARKETING EFFORT - NOT AN ATTEMPT TO SUBSIDIZE! BIG DIFFERENCE.** By attempting to subsidize, you risk decreased profits and potential problems within the membership. Your League Operator has numerous plans and ideas as well as the tools to make them work. Just ask for assistance!
11. Remember, League Operators are not responsible for recruiting teams for the Host Location. However, when time permits, League Operators will assist.

## **THE LEAGUE OPERATOR'S RESPONSIBILITIES INCLUDE:**

- Distributing League information such as manuals and newsletters, membership cards and posters.
- Conducting Team Captains Meetings.
- Scheduling.
- Computing and updating handicaps and reporting them weekly to Team Captains.
- Arranging for trophies.
- Conducting the annual area championship.
- Managing the local administration of daily League matters - including the implementation of new programs, explaining new League rules, establishing local bylaws and boards, making rulings, handling protests, etc.
- Coordinating with the APA on rulings, protests and other League matters.

The League operates year-round with Summer, Fall and Spring Sessions of about 14 weeks each. The League Operator will maintain direct contact with Team Captains and go from session to session with no assistance needed from the Host Location other than the space required for such meetings.